

**Literacy Council of Scioto County**  
**Minutes**  
**Board of Directors Meeting**  
**November 28, 2006**

**Attendees:**

Kay Bouyack, Hilda Drake, Betsy Fannin, Jennifer Schackart, Jim Wayne, Paige Williams, Debra Knutson

The November 2006 meeting of the Literacy Council of Scioto County's Board of Directors was held in the Scioto Foundation. The meeting was brought to order at 4:00 by President Hilda Drake.

Bouyack moved that the minutes of the October meeting be approved. Williams seconded. Motion approved unanimously.

Treasurer Jim Wayne reported that as of November 9, the Council has a simple checking account at Charter One Bank, with a balance of \$363.62. The total balance was a contribution from the now-disbanded Greater Portsmouth Area Shalom Community. The Council will be submitting a letter to SOMC (see October minutes) to receive SOMC's contribution. Knutson moved that the treasurer's report be approved. Williams seconded. Motion passed unanimously.

**Old Business**

The Council discussed the possibility of amending Section IV of the Bylaws to change the number of Directors from nine to 12. Knutson moved to amend the Bylaws. Bouyack seconded. Motion passed unanimously.

**New Business**

With regret, the Council noted that Ed Voorhies had submitted his intent to resign from the Board. Bouyack moved to accept Voorhies's resignation. Knutson seconded. Motion passed unanimously.

After accepting Voorhies's resignation and changing the number of Directors required by the Bylaws, the Council was left four openings for Directors. The Council decided that one slot could be filled immediately by naming Betsy Fannin, Director of Elementary Operations, K-12 Curriculum and Instruction, Portsmouth City Schools, a Director. Fannin had been a member of the Advisory Board since June 2006. Bouyack moved to name Fannin to the Board of Directors. Schackart seconded. Motion passed unanimously.

The Council discussed the advisability of changing the Bylaws to specify when Directors' terms begin and end. After much discussion, the Directors decided that terms would run for a calendar year, rather than a fiscal year, and that beginning in 2007, new

Directors would be elected each November to terms that would begin the following calendar year. Drake distributed a list specifying when current Directors' terms would end. The list replaces a previous list that included the name of Directors who have since resigned; the list is appended to these minutes. Schackart moved that the Bylaws be amended and that Drake's term list be approved. Wayne seconded. Motion passed unanimously.

The Council discussed possible candidates for the remaining three Directors' positions. Drake has a number of applications that had been submitted to the original Council last year. When the original Council members resigned, one of the former members gave the applications to Drake. At the next meeting, we will review those applications.

The Council discussed the search for a Director, as well as the Director's job description and the personnel policy. The job ad will start running in January.

There will be no December meeting.

The meeting adjourned at 5:10.

Respectfully submitted,  
Debra S. Knutson, LCSC Secretary

LITERACY COUNCIL OF SCIOTO COUNTY  
(LCSC)  
Slate of Officers 2006

PRESIDENT  
VICE PRESIDENT  
SECRETARY  
TREASURER

HILDA DRAKE  
PAIGE WILLIAMS  
DEBRA KNUTSON  
JIM WAYNE

BOARD OF DIRECTORS

TERM ENDING

Kay Bouyack	2007
Hilda Drake	2008
Betsy Fannin	2009
Charley Flaig	2007
Angie Homes	2008
Debra Knutson	2009
Jennifer Schackert	2007
Jim Wayne	2008
Paige Williams	2009

ADVISORY COUNCIL—Members by invitation  
Head of the organization or her/his representative:  
SOMC, Randy Arnett  
SSU, Rita Rice Morris  
PSCD, Jan Broughton  
Scioto Foundation, Kim Cutlip