

Literacy Council of Scioto County
Minutes
Board of Trustees Meeting
July 24, 2007

Attendees:

Kay Bouyack, Hilda Drake, Susan McComas Tess Midkiff, Barb Nourse, Jennifer Schackart, Jim Wayne, Paige Williams, Debra Knutson

The July 2007 meeting of the Board of Directors of the Literacy Council of Scioto County was held in the Scioto Foundation. The meeting was brought to order at 4:00 by President Hilda Drake.

Secretary's Report and Treasurer's Report

The minutes from the June meeting were approved.

Treasurer Jim Wayne reported a balance of \$26,809.60 in the treasury. The treasurer's report was approved.

New Business

A finance committee was established. Members of this committee are Wayne, Kay Bouyack, and Susan McComas. Before the August meeting, the committee will look at McComas's projected expenses and prepare a budget.

The Board approved the purchase of a phone, a post office box, and a computer for McComas's office.

Director's (Coordinator's) Report

McComas reported that she has been updating the website and updating and expanding the service provider spreadsheet. She received a \$2000 grant from the Scioto Foundation for the purchase of her office computer. She is working on a list of funding sources and exploring the possibility of a business and industry team. She shared a one-page draft of an LCSC newsletter for September and reported that she hopes to establish a quarterly newsletter. Most copies of the newsletter will be distributed electronically.

McComas asked if the Directors had names of any more individuals she should meet. Jennifer Schackart reported that Jason Lovins (SOMC) and Jeff Perez (SSU) will be contacting McComas and Drake about publicity for LCSC. All four will get together later and discuss a reception.

McComas has contacted Dr. Ruby Payne to find out whether it would be feasible to have her present a keynote address. Payne charges \$10,000 for a 90-minute keynote.

McComas has been looking into the possibility of establishing a Reach Out and Read program. Through Reach Out and Read, pediatric clinics apply for books, a volunteer talks to patients' parents about literacy, and the volunteer sends a book home with each family. Schackart and Paige Williams suggested the names of several area pediatricians who might be interested in this program.

McComas indicated that she would like a change in title, from *Literacy Coordinator* to *Literacy Director*. The bylaws must be changed before this change can be made. Bouyack moved to change McComas's title and to change the title of the *Board of Directors* to the *Board of Trustees*. Schackart seconded. Motion passed. McComas will work on the changes to the bylaws before the August meeting.

Tess Midkiff moved to approve the Director's report. Schackart seconded. Motion approved.

The meeting adjourned at 5:25. The August meeting will be held at 4:00 on August 28 in the Scioto Foundation.

Respectfully submitted,
Debra S. Knutson, LCSC Secretary